

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON MAY, 21 2014 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large
Alvin Doporto, Board – Ward 2
Christopher Jones, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Lisa Flores, Board – Ward 1

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Utilities

Staff Present: Mike Hernandez, Deputy Director of Utilities
Ruben Ramirez, Solid Waste Superintendent
Sylvia Schneider, Solid Waste Coordinator

Others Present: None

Jerry Stanley called the meeting to order at 3:35 p.m.

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Jerry Stanley called the roll of voting members, determining that four of the five appointed board members were in attendance, which constitutes a quorum.

2. APPROVAL OF AGENDA

Luis Camero amended item 9 on the agenda, "Consider the implementation of the Fairway Subdivision One per Week Service Pilot Program" from an action item to a discussion item. Jerry Stanley called for a motion to approve the agenda as amended. Christopher Jones made the motion, which was seconded by Alvin Doporto. *The vote was as follows: Yes – Doporto, Jones and Grantner. No – none. Abstain - none. Absent – Flores. The motion carried.*

3. APPROVAL OF MINUTES OF APRIL 16, 2014 MEETING

Christopher Jones made the motion to approve the April 16, 2014 minutes as presented. Jim Grantner seconded the motion. *The vote was as follows: Yes – Doporto, Jones and Grantner. No – none. Abstain - none. Absent – Flores. The motion carried.*

4. REPORTS

- a. Financial – Luis Camero presented the financial report. He said the department has continued to show some growth, currently about 5 percent over the current budget. The 2014-2015 budget is being finalized, to include a few new requests, including attendants for the convenience station and ARC trucks. The budget still needs to go to the budget committee and city council; the Department of Finance and Administration deadline is June 30th.
- b. Operating – Jerry Stanley asked if planned improvements to convenience station will enlarge it. Mr. Camero explained that the intent is to increase the size. He also explained that a tire bale project is coming up to repair flood damage on the east side of Dark Canyon by the airport. Mr. Camero also commented that there are a lot of things going on in solid waste: the audit, the pilot program, converting from metal containers to plastic containers which the board may support and present to council.
- c. Solid Waste
 - i. Audit update – The audit is on-going; Joe Lewendowski has met with solid waste personnel and Monica Harris in Finance.
 - ii. Fairview Pilot Program update – Mr. Camero was instructed to proceed with the pilot program.
- d. Vehicle Maintenance – Submitted report reviewed.

5. SET DATE TO TOUR RUIDOSO FACILITY

Jerry Stanley reported that Greentree is amenable to a tour and they recommended visiting on a Thursday afternoon because they have more trucks in at that time. On discussion for date and alternate date, July 10th was recommended with an alternate of July 24th. Christopher Jones moved to set a tour date of July 10th and backup date of July 24th. The motion was seconded by Alvin Doporto. *The vote was as follows: Yes – Doporto, Jones and Grantner. No – none. Abstain - none. Absent – Flores. The motion carried.*

6. INFORM BOARD AND DISCUSS MAY 22 LANDFILL PERMIT RENEWAL MEETING

Luis Camero explained that the county is holding a hearing regarding a two-part application to the state. It involves the renewal of a 20-year landfill permit in the first part of the application and the second part involves a request to increase the height and depth of future cells. Mr. Camero commented that the Bureau of Land Management had submitted a letter; the landfill is on and adjacent to BLM land. He also noted that the public has concerns with the amount of litter on the highway going to the landfill, which will be considered in the application process. Jim Grantner offered to speak with the Ray Romero and Rick Rudometkin at the county about the litter issue.

7. DISCUSS ARTESIA SOLID WASTE AUDIT AND REVISED ARTESIA SOLID WASTE ORDINANCE

Artesia's audit and ordinance were done in 2010 by Joe Lewendowski. Jerry Stanley had requested copies as an example of the process and result, which should be very similar to the process and result Lewendowski expects for the Carlsbad audit. Discussion favored introducing any ordinance changes in well-delineated phases. It is anticipated that Lewendowski will recommend commercial rate changes and GPS units on vehicle. The audit should be completed about mid-June.

8. INFORM BOARD & DISCUSS GLASS PULVERIZER FROM GUADALUPE MOUNTAINS NATIONAL PARK AND POSSIBLE IMPLEMENTATION/INSTALLATION IN CARLSBAD

Jerry Stanley reported that the Carlsbad Recycling Advisory Board has been contacted by Guadalupe Mountains National Park regarding GuMo purchase of a glass pulverizer; GuMo would be interested reaching an understanding and placing the machine in the city, in a mutually convenient location.

9. DISCUSS THE IMPLEMENTATION OF THE FAIRWAY SUBDIVISION ONCE PER WEEK SERVICE PILOT PROGRAM

Jerry Stanley reported that he attended the neighborhood meeting for the pilot program. Mr. Camero discussed the process of the project. Of the people contacted, four are opposed. It had been suggested that trash and recycling be collected on the same day, so this will be on Thursday, beginning June 5th. The information collected for the duration of the program will be the basis of a future board recommendation.

10. OTHER COMMENTS & QUESTIONS FOR DISCUSSION ONLY – NO ACTION TAKEN

Jim Grantner and Christopher Jones did continue discussion regarding the purpose and action of the board, per se, and how to make better use of the board as a resource to formulate recommendations to city council regarding issues relative to the Solid Waste Department. The board is invited to bring issues to the table, e.g. citywide conversion to roll-out containers, for discussion and action. The board asked to be kept better informed regarding day-to-day operations as well as long-term issues. Board will plan to update the city council regarding audit, conversion to roll-outs, pilot program, etc.

11. SET NEXT MEETING

The next meeting of the Board shall be scheduled for 3:30 p.m. on Wednesday, June 18, 2014 in the Planning Room at City Hall.

12. MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. Christopher Jones made the motion to adjourn, seconded by Alvin Doporto. *The vote was as follows: Yes – Doporto, Jones and Grantner. No – none. Abstain - none. Absent – Flores. The motion carried.* The meeting was adjourned at approximately 5:30 p.m.


JERRY STANLEY, Chair